

**Ernst Prussing Elementary School
Principal's Report
Dr. George Chipain – Principal**

Date: June 10th, 2020

Continuous Improvement Work Plan (CIWP) Priorities

- P-1: Instruction
- P-2: Instructional Materials
- P-3: Professional Learning

Principal Competencies Terms/Definitions

A: CHAMPIONS TEACHER AND STAFF EXCELLENCE THROUGH A FOCUS ON CONTINUOUS IMPROVEMENT

B: CREATES POWERFUL PROFESSIONAL LEARNING SYSTEMS THAT GUARANTEE LEARNING FOR STUDENTS

C: BUILDS A CULTURE FOCUSED ON COLLEGE AND CAREER READINESS

D: EMPOWERS AND MOTIVATES FAMILIES AND THE COMMUNITY TO BECOME ENGAGED

E: RELENTLESSLY PURSUES SELF-DISCIPLINED THINKING AND ACTION

| Agenda Items | P1 | P2 | P3 | A | B | C | D | E |
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| Budget Review | | | | | | | | |
| Budget Transfers - No budget transfers | X | X | X | X | X | X | X | X |
| Instruction | | | | | | | | |
| All CPS schools closed through the end of the school year due to COVID-19 | X | X | X | X | X | X | X | X |
| Prussing School has a Remote Learning Plan available on the Main Page of the school website | X | | | | | X | X | |
| Grade Level Meetings every Wednesday | X | X | X | X | X | X | X | X |
| PPC Meeting on 6-4 | X | X | | X | X | X | | |
| Instructional Leadership Team meeting on 5-22; 5-27; 5-29 | X | X | | X | X | X | | |
| Behavioral Health Team (BHT) meetings on 5-18; 5-26; 6-1; 6-8 | | | | | | X | X | |

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| Principal Professional Development training every Tuesday | X | X | X | X | X | X | X | X |
| Students & Safety Instances | | | | | | | | |
| Membership/Enrollment 719 students as of 6-09-20 | | | | X | | X | X | X |
| Discipline Issues Detentions: School Closure Suspensions: In-School: School Closure Out of School: Closure | | | | X | X | X | X | X |
| Student Injuries: School Closure | | | | | | | | X |
| Student contact tracked in ASPEN Student Tracker by teachers and administration every week. | | | | | | | | X |
| Building and Facilities | | | | | | | | |
| Custodial Activities: Supported the school in the retrieval process of removing items from lockers and desks once they were tagged by the teacher and relocated them to the principal designated area of pick up. Go Spot Checks were completed Custodians continue to identify work and complete any work as well as continue to do high and low dust areas once a week until further notice Custodians continue to clean and organize custodial carts Custodians continue to clean all custodial closets Cleaned and organized all custodial storage areas Cleaned exterior of building | | | | | | | | X |
| Engineering Activities: Replaced lights on second floor hallway Assisted teachers in room cleaning Threw out trash in various rooms Set up gym for pick up of student items Removed furniture from Room 101 and 102 for summer project Landmark came out this week to exterminate around the module building as scheduled | | | | | | | | X |

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| <p>Contractor will be out this upcoming week to obtain an air sample from room 103, Boiler room, engineer's office/fan room, this will take 2 to 3 hours to perform</p> <p>Changed ballast and lights in room 003</p> <p>Accompanied pest control as they came out for weekly check on outside mobile</p> <p>Adjusted latch on door #1</p> <p>Accompanied and answered any questions for Capital, they assessed concrete for area leading to turf field</p> <p>Signed attic stock from construction team</p> <p>Cleaned out old filters in the boiler room</p> <p>Troubleshoot sump pump in the boiler room</p> <p>Tighten gasket in the sink of the kitchen area</p> <p>Requested quote on painting all rest rooms in the main building</p> | | | | | | | | |
| School/Community Communication: | | | | | | | | |
| Progress Reports mailed to families on May 22 by CPS | X | | | | | X | X | |
| Parent Retrieval of Student Items on 6-8; 6-9; 6-10 | | X | | | | | X | |
| Prussing is a Food Distribution Site during the CPS school closure. Food distribution Monday through Friday from 9:00 a.m. - 1:00 p.m. outside auditorium door | | | | | | | X | |
| Teacher and Staff Car Parade on Friday, May 15 at 11:15 am | | | | | | | X | |
| Parent Letter distributed on 5-8; 5-22; 6-5 | X | X | X | X | X | X | X | X |
| Website updated on 5/15; 5/20; 5/22; 5/26; 5/29; 5/31; 6/1; 6/4; 6/5; 6/8 | X | X | X | X | X | X | X | X |
| Parent Workshops on 5-19; 5-26; 6-2; 6-4 | | | | | | | X | |
| Prussing PTO meetings postponed due to school closure | | | | | | | X | |

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| CPS 2020 LSC elections are postponed. Current LSC terms are extended. | | | | | | | X | |
| After School Programs | | | | | | | | |
| K-8 OST Afterschool Program Session II cancelled due to school closure | X | X | X | X | X | X | X | X |
| Spring sports program cancelled due to school closure | | | | | | X | | |
| Right Club Aftercare program cancelled due to school closure | | | | | | X | X | |