

## **Ernst Prussing Elementary School Council Meeting Minutes**

Local School Council regular meeting was called to order by LSC Chairperson, Michele Taylor, on January 19, 2016, at 6:00 p.m., in the school cafeteria, at Prussing Elementary School.

### **Roll Call:**

#### **Present:**

Jasmin Cardona, Dr. George Chipain, Kristin Elouadrhiri, Eileen Espinosa, Melissa Garrigan, Juan Gonzalez, Phil Huckelberry, Caryn McKay, Michele Taylor, Maureen Turenne

Present: 10

Absent: 2

Zahwa Alhasan, Verna Flores- Anthony

A quorum was present.

(Note: Verna Flores- Anthony joined the LSC meeting at 6:13 p.m.)

The attendance changed to present 11 and absent 1.

### **Approval of Agenda:**

Karen McKay made a motion to approve the agenda. Kristin Elouadrhiri seconded the motion.

#### **Vote:**

Yes: 11

No: 0

Abstain: 0

Motion passes.

### **Approval of LSC Meeting Minutes:**

Eileen Espinosa made a motion to approve the LSC meeting minutes for November 17, 2015 and December 16, 2015. Phil Huckelberry seconded the motion.

#### **Vote:**

Yes: 11

No: 0

Abstain: 0

Motion passes.

### **Announcements/ Introduction of Guests:**

Zahwa Alhasan notified the LSC that she will not be attending tonight's LSC meeting because her daughter had a baby.

### **Mail Call:**

LSC Chairperson, Michele Taylor, stated that a LSC election judge training will begin on January 28, 2016, from 6-8 p.m. There will be a \$150.00 base pay for each day of training. April 13, 2016, is the day of the LSC election for Prussing. LSC applications can be picked up in the main office. The LSC applications need to be submitted to the Prussing's main office by the deadline of March 04, 2016. The election judge training will take place, at Garfield Park Auditorium.

LSC Chairperson, Michele Taylor, read a letter of gratitude from Patrick Kelly, the former Prussing Engineer, dated December 26, 2015, addressed to the Principal, Dr. George Chipain, Prussing's faculty, Prussing's LSC and Prussing's PTO. He has been reinstated by CPS as of December 21, 2015. She also stated that Mr. Kelly gave thanks to Alderman Arena and Prussing's LSC member, Phil Huckelberry, for their speeches on his behalf at a CPS Board meeting. The Principal, Dr. George Chipain, stated that Mr. Kelly is half-time engineer at Norwood Park Elementary School and half-time engineer at Hitch Elementary School.

### **Reports:**

#### **Student Council:**

See Jump Rope for Heart handout for reference.

Kristin Elouadrhiri passed out a handout for a school fundraiser proposal called Jump Rope for Heart. All proceeds are to be donated to the American Heart Association. If \$3,000 is raised, there will be incentives for the students by category. Each thousand dollar increment will have other activities attached to it. Students will go around selling ducks for a dollar. A flyer with donation of sponsor information will be going out to parents. Phil Huckelberry asked the LSC if it could move the proposal to new business due to the time.

#### **Principal's Report:**

See principal's report handout for reference.

#### **Budget Review:**

The Principal, Dr. George Chipain, transferred \$500.00 from the General Line of Internal Accounts to Sports Officials line to pay for referees for home sporting events.

There was a Scholastic Book Fair deposit of \$1,149.02 into the Internal Accounts (to Book Fair Fundraiser line).

There was a School Picture money deposit of \$2,000.00 into the Internal Accounts (into School Pictures-transferred to field trips). The money needs to be deposited into school accounts.

#### **Intstruction:**

On January 04, 2016 and January 06, 2016, there were MTSS committee meetings.

MTSS discussions are being held at weekly grade level meetings.

On January 13, 2016, there was an ILT meeting to discuss the planning for the new CIWP.

On January 07, 2016, there was an After School Professional Development meeting, to focus on MTSS (Behavior).

REACH Observations for teachers are going on a daily basis.

On December 15, 2015, there was a Purple Asparagus meeting.

Lesson planning has been standardized across the school for each grade from kindergarten through 8<sup>th</sup> grade and it includes ELL language objectives and WIDA standards for English Language Learners and also Accommodations and Modifications strategies for Diverse Learners.

On January 07, 2016, there was a Geography Bee; winners have been posted on the school website.

On January 14, 2016, there was a Spelling Bee; winners have been posted on the school website.

The new CIWP planning is under review.

There is an additional special education teacher. We now have an allocation of (8) teachers to serve the school.

On December 17, 2015, there was a PPLC meeting.

#### Students:

Discipline Issues:

Detentions- 16

Suspension- 1 out of school (threatening).

In school suspensions- 3 (bullying).

On January 14, 2016, there was a diverse learner teachers meeting and discussions on special education students.

Prussing students are getting their school picture ID cards from Lifetouch

Pictures- free of charge. It will have a bar code for lunch but no room number or year will be added.

#### Building and Facilities:

Mr. Kelly, the former Prussing Engineer, has been reinstated by CPS.

There are monthly boiler inspections taking place at Prussing by City Inspector from the City of Chicago.

#### School/ Community Communications:

On January 08, 2016, progress reports were sent out.

On December 11, 2015 and January 08, 2016, the Prussing newsletters were sent out.

On January 13, 2016, there was a parent meeting focusing on the parent portal.

The Prussing website was updated on December 11, 2015, December 23, 2015, January 06, 2016, January 07, 2016, January 08, 2016, January 13, 2016 and January 16, 2016.

There was a coat drive for students in need. Five to six coats have been distributed. Parents for the kids and kids themselves, who did receive the coats, were grateful.

The principal has been working on an after school care but it has some challenges.

There has to be 20 paying students in order for the program to start at Prussing.

Eileen Espinosa suggested a survey go out to parents in regards to participation and implementation for the after care program at Prussing.

On January 29, 2016, the talent show will take place at Prussing.

On January 21, 2016, there will be a Windy City Theatre performance.

On January 22, 2016, there will be a PTO Zumba dance party.

On January 16, 2016, there will be a PTO parent's day out at Fannie Cafe and Vaughan's.

In the month of February, there will be a school fundraiser called Jump Rope for Heart, to raise awareness. On February 4<sup>th</sup> and 5<sup>th</sup>, students can wear red.

After School Programs:

ASAS- continuing weekly, with the new session beginning, on January 19, 2016.

Over 400 students have enrolled this new session. Mrs. Pugh stated that cheerleading is part of the after school Allstar's program. The Principal, Dr. George Chipain stated that they have been performing at the last three home games at Prussing. The scheduling time has been extended by 10 minutes per class. Children will be dismissed from the after school classes at 4:30 p.m.

**PPLC:**

No report.

**Bilingual Advisory:**

Assistant Principal, Hanna Kapica, stated that Access testing has been extended. Last day for testing will be February 26, 2016.

**Parent Advisory:**

Parent Advisory President, Danielle Taylor, stated that half the parents signed up for the prior meeting and the other half signed up on that day. A speaker will be available at the next workshop, Go Math curriculum, commencing on February 04, 2016, at 6 p.m.

**PTO:**

PTO President, Damien Espinosa, informed the LSC that \$2,000.00 has been turned over to the Prussing's General Fund for Picture Day because it will no longer be able to collect the fund as a PTO fundraiser. CPS has changed the rule of collecting picture monies. PTO President, Damien Espinosa, stated that due to the picture contract, the monies need to be turned over to the school according to the new CPS regulations.

Juice pouches collections are on going.

The PTO's gift cards drive are on going, due on Friday, January 22, 2016.

Spirit merchandise drive, which consists of pencils, water bottles, magnets and other materials are on going.

The PTO gym uniform's sales are on going.

The Coat Closet has issued out (5) coats to Prussing students in need.

There was a parent's night out under a PTO fundraiser.

The PTO helped with the cost of cheerleaders uniforms.

On January 21, 2016, there will be Shrek the Musical performance.

On January 22, 2016, there will be a Zumba night.

On January 29, 2016, there will be a talent show at Prussing.

On February 12, 2016, there will be St. Valentine's Day dance's for Prussing students by grades.

There is one request for a bus at the end of the month, waiting for the invoice from the Principal, Dr. George Chipain.

(Note: During the meeting, Paola S. Estrada, who is in charge of the juice pouch collection, stated that she has a check for \$274.53 and it's made out to Prussing Elementary School. She said that every month there will be a check while Prussing School is in session because she continues to send in juice pouches. It falls under an unusual circumstance because the check needs to be deposited into the Prussing's Internal Account to be recorded appropriately.

PTO President, Damien Espinosa, stated in the meeting that the fun in the sun days and festivities have been changed to accommodate the religious fasting of Ramadan for the Muslim community.)

**Old Business:**

No old business.

**New Business:**

**PTO fundraisers/ Activities:**

PTO President, Damien Espinosa, informed the LSC that there will be two dance's split into two groups. A middle school dance consisting of 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> graders will be followed by a family dance consisting Pre-k through 5<sup>th</sup> graders. The money collected from the dance's will go to costs of starting a garden at Prussing.

Kristin Elouadrhiri made a motion to approve the proposed St. Valentine dance fundraiser's. Melissa Garrigan seconded the motion.

**Vote:**

Yes: 10

No: 0

Abstain: 1

Motion passes.

**Student Homework:**

Various comments were discussed regarding homework policy. Kristin Elouadrhiri will bring up the subject in their next PPLC meeting.

**Budget Transfers:**

See principal's report for reference.

No LSC approval for budget transfers needed.

**CIWP:**

The LSC was given a new CIWP draft by Kristin Elouadrhiri. She stated that the LSC needs to look over the new CIWP draft. It will be due in April. On January 25, 2016, Kristin Elouadrhiri and the principal will attend another workshop, for the new CIWP training.

**Principal Evaluation:**

The LSC will begin the process of evaluating the principal according to LSC training guidelines. The Principal, Dr. George Chipain, passed out the new LSC Relation reference guide guidelines for the principal evaluation. The LSC Chairperson, Michele Taylor, will draft a proposed timeline for the principal evaluation. The principal evaluation training is now available in the LSC training portals. Eileen Espinosa stated that all LSC members need to complete their online training for the principal evaluation by the end of following month to be in compliance.

(Note: Phil Huckelberry left the LSC meeting at 7:18 p.m.)

**Public comments/ concerns:**

The meeting attendees discussed public comments and concerns.

**Announcement next meeting:**

LSC Chairperson, Michele Taylor, stated that our next Local School Council regular meeting, is set for February 17, 2016, at Prussing Elementary School, in the lunchroom, at 5 p.m.

**Motion to Adjourn:**

Eileen Espinosa made a motion to adjourn. Kristin Elouadrhiri seconded the motion.

The meeting was adjourned at 7:41 p.m.

