

Branching Minds being used for MTSS support	X	X		X	X	X		
Interventionist providing support for struggling students	X	X		X	X	X		
ACCESS testing begins in January	X	X				X		
Attendance Committee Meeting 12-21					X	X		
LSSI Counselor for 2023 - 2024 school year continuing			X			X		X
Storyteller for grades K-2 on 12-12; 12-13; 12-14; 12-15	X				X		X	
Field Museum speaker for sixth grade students on 12-13	X				X			
Kohl's Children Museum activities for kindergarten students on 12-15 for Room 103	X				X			
Students & Safety Instances								
Membership/Enrollment 665 students as of 01-09-24						X	X	
Discipline Issues Detentions: 8 Suspensions: In-School: 2 Out of School:0		X	X	X	X	X	X	
Student Injuries: 2								X
Safety and building entry protocols being followed by students, staff and visitors.								X
Safety Committee Meeting on 12-11								X
Building and Facilities								
<ul style="list-style-type: none"> Walk through with the building engineer regarding the scope of work for modular rehab scheduled for the summer. 								X
Custodial Activities: <ul style="list-style-type: none"> Cleaning of classrooms Cleaning of restrooms & corridors Custodians keeping all common areas clean Custodians distributing boxes of ordered instructional materials 								X

<p>Engineering Activities:</p> <ul style="list-style-type: none"> ● Weekly water flushing ● Daily Rounds ● Daily Rounds PM ● Adjust Heat and Boiler demand as needed. ● Unlock all gates for daily opening ● Site visit with Facility Manager ● Work on teacher requests ● Move books / learning materials ● FM facility inspection ● Continue cleaning out clutter from boiler house ● Work performed in Gym office 214 and Auditorium cleaned up and cleared. ● Finish replacing ballasts in bathrooms ● Begin patching walls in the hallways ● Finish winter break projects ● Modular renovation walk thru ● Vendor walkthroughs for additional bids ● Continue patching in engineer's office 								X
School/Community Communication:								
Report Cards to be distributed on 1-12	X	X				X	X	
Website updated 12-8; 12-13; 12-15	X	X	X	X	X	X	X	X
Parent Letter distributed on 11-30; 12-15							X	
CPR presentation to BAC and PAC parents on 12-14							X	
Communications Committee Meeting on 11-27							X	
PTO Singing in the Auditorium on 12-15							X	
PTO Meeting on 12-6; 1-10							X	
After School Programs								
Prussing K-8 OST after-school programs for the 2023 - 2024	X	X		X	X	X		

school year are continuing in February								
Prussing sports programs for the 2023 - 2024 school year continue. Winter Schedule <ul style="list-style-type: none"> • Girls & Boys Basketball 5-8 • Coed Cheerleading 5-8 						X		
Right Club After Care program continuing at Prussing School						X		